

Job Title: Project Manager**Job ID: 21915****Overview**

Orange County, Florida is home to a diverse population of over 1,000,000 residents spanning approximately 1,000 square miles. Beautiful year round mild weather, sunshine, world famous attractions, community and cultural events, plenty of outdoor activities, and miles of nearby beaches help make Orange County a great place to live and work.

Does this sound like somewhere you would love to live and work? Are you ready to take the next step in your career?

Orange County is pleased to announce an exciting opportunity. We are seeking a motivated, high energy, self-starter to serve in the role of Project Manager. Manage the activities of Orange County's Traffic Calming Program, to include planning, developing, and implementing traffic calming tools. This position is responsible for managing a Countywide Traffic Calming Contract, an annual budget, and supervising assigned staff. The position also oversees Orange County's Red Light Safety Program. This is professional work performed with considerable independence.

Representative Duties

- Responsible for the County Speed Hump/Traffic Calming Program.
- Communicate directly with citizens on a daily basis regarding neighborhood traffic issues.
- Attend and lead evening meetings with commissioners and community groups.
- Work with citizens and neighborhood groups to gain consensus on solutions to traffic problems.
- Prepare and give presentations for neighborhood meetings.
- Maintain database of neighborhood traffic calming projects.
- Prepare work orders for traffic studies as requested by citizens or as needed to warrant the placement of traffic calming devices.
- Prepare agenda items to the Orange County Board of County Commissioners for approval of traffic calming devices.
- Coordinate with a contractor to construct and inspect the installation of traffic calming devices.
- Oversee the County's Red Light Safety Program which includes problem solving, vendor services, technical issues, media relations, and data analysis.
- Supervisory position

Minimum Qualifications

Graduation from an accredited college or university with a Bachelor's degree in Engineering, Planning, Public Administration or a closely related field and five years of experience in a Public Works environment or closely related area; or an equivalent combination of education, training, and experience.

Preferences

Experience working with citizens' groups

Strong organizational and leadership ability

Good public speaking skills

Application Deadline

Posting Date: June 14, 2018

Closing Date: July 5, 2018

May close without prior notice

Salary

Salary Range: \$ 71,905 - 92,414

Based on qualifications

Veterans Preference

If you are claiming Veterans' Preference, you are responsible for providing the required eligibility documentation by the close date of the posting. Please submit a cover letter and copies of documents, not originals, to Orange County Human Resources Division, PO Box 1393, Orlando, FL 32801-1393 or fax to (407) 836-0098 (only Veterans' Preference documentation will be accepted by fax). Your cover letter should include the position posting number you are applying for, the title of the position and the last 4 digits of your social security number.

Educational Requirements

If your education was obtained in the United States, the County recognizes degrees or diplomas which are accredited by an agency recognized by the United States Department of Education (USDE) or the Council for Higher Education Accreditation (CHEA). If you have obtained education from a country other than the United States, your degree or diploma must be evaluated to determine the United States equivalency by a member of the National Association of Credential Evaluation Service (NACES) or the Association of International Credentials Evaluations (AICE) at your expense.